



**Learn with
Lesley**

GDPR Privacy Notice

As your Driving School Instructor I require to obtain / store your personal information so this notice is to remind you of your rights under the General Data Protection Regulations (GDPR).

Below is a list of personal information I may collect and how I will use it until such times as you cease to use my services or expressly require me to erase / destroy the information sooner:

- Your name, address, email address, telephone number(s), date of birth and provisional / full driving licence details – so I can contact you and for record keeping
- Digital Records of payments made, appointments/lessons and driving test(s) booked – for the purpose of accurate accounting records as is a legal requirement for me for 6 years
- Credit/Debit Card details – for payment from you for my services. This information will be stored in a secure manner to ensure your Personal Data rights have not been breached
- I will hold records of your test failure(s)/passes, noting where driving faults have occurred – to monitor my own personal performance
- Upon passing your test, with your consent, I would like to take a photo of your and request a written review to be shared on digital platforms / social media – until you remove such consent. Please note that on social media I cannot prevent your review/photo being shared or copied by others.

Any personal information not disposed of as stated above will be securely destroyed following 6 years of being received unless you have consented to me retaining it for longer.